




Government of Goa
Directorate of Mines Geology
Institute Menezes Braganza, Panaji-Goa
Website: dmg.goa.gov.in e-mail: dir-mine.goa@nic.in
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SOP for applying for Sand Extraction Permit

1. To apply for Sand Extraction Permit, applicant will visit DMG official website (<https://dmg.goa.gov.in>).
2. On Website, click on "Application for Sand Extraction" link available under "Minor Mineral". This will redirect to the page of GoaOnline <https://goaonline.gov.in/>. Go through the procedure to apply and click on Proceed to apply button.
3. Login to the portal if you are already a user on GoaOnline. If not, register yourself with GoaOnline portal.
4. After login, you will be redirected to Application for Sand Extraction form.
5. On the application form, applicant has to enter personal details such as Applicants Name, Address, Taluka, Village, Pincode, Mobile number, Email, PAN No., Profession.
6. Applicant then enters the Sand Extraction details such as Type of Extractor, Annual Income of Applicant, Total Anticipated Investment in the Operation, River, Zone etc.
7. Applicant will then add Canoe Registration details by clicking on Add Canoe Details button. After filling Canoe Registration details, click on Save Canoe Details button.
8. Once all details are entered, applicant will click on Proceed to Document Upload button. Upload all the mandatory documents which are listed and then click on Submit button. This will redirect to a payment page.
9. Application fee needs to be paid by the applicant. Once the payment is successful acknowledgment will be generated which can be used for tracking the application status.
10. For any technical assistance, kindly contact DMG Control room helpline number 8882254254 Ext-33. For demo/hands on assistance, applicants are requested to visit the Control Room in the Department during office hours.


(Dr. S. Shanbhogue)
Director of Mines & Geology